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United States Department of Agriculture
Bureau of Biological Survey
Washington, D. C.

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GENERAL MEMORANDUM

New Badges for Bureau Employees

A supply of new badges for Bureau employees has been received and is available for distribution. There are four styles of badges, although all are of the same general design, the difference being in the wording shown on the various styles. For enforcement officers there are three styles, namely, Game Protector, Reservation Protector, and Deputy Game Warden. These badges are finished in silver effect to make them more easily distinguished, especially in the dim light of the early morning or late evening hours. Only employees whose appointments or other identification confer upon them authority to enforce various laws are privileged to use such authority and to wear the badges which specifically designate them as enforcement officers.

The badge for general use of all other Bureau employees has only the wording "United States," "U. S. Department of Agriculture" and (in large letters) "Biological Survey," and is finished in bronze. This badge is for identification and is a symbol of authority of the employee wearing it to perform the duties of the position which he holds under the Government, but does not confer upon him any authority as an enforcement officer. These badges are mostly of the clasp pin fastener type for fastening to the clothing. A few have been made with a bar attached for use of field leaders and their first assistants, if desired, and can be worn on the belt.

Badges for employees other than enforcement officers are obtainable through requisition in the same manner that other supplies are obtained from the Washington supply office. Field leaders may requisition them in sufficient quantities to supply them to the employees who are directly under their supervision, and the field leaders will be held accountable on the property records of the Washington office for badges so furnished.

Badges are classed as nonexpendable property, and any employee to whom one is issued will be held strictly accountable for it. He will not be relieved of accountability without satisfactory and convincing evidence that through no fault of his own the badge has been lost or destroyed. In instances where a badge is issued to an employee by his superior officer in the field, loss of or damage to the badge should be reported immediately to his superior officer. Every precaution must be taken against the loss of badges or their possession by persons not authorized to wear them. Broken or worn-out badges should be returned to the Washington supply office for disposition. When an employee leaves the service it is important that the badge issued to him be accounted for, and settlement of his accounts should not be made until this has been done in the same manner as for other nonexpendable property.

Deputy Game Wardens having the old style badges will continue their use for the present, as the new badges will not be distributed to those having the old badges until such time as the exchange will not interfere with present enforcement and cooperative activities. A memorandum will be sent to all U. S. Deputy Game Wardens when this office desires them to exchange their old badges for new ones.

Paul G. Redington
Chief.

